

OAKS MISSION PUBLIC SCHOOLS
Indian Policies and Procedures
2020-2021 School Year

It is the intent of the District that all Indian children of school age have equal access to all programs, services and activities offered within the District. To this end, the District will consult with local tribal officials and parents of Indian children in the planning and development of Indian Policies and Procedures (IPPs), general education programs, and activities. These policies and procedures will be reviewed annually and revisions will be made within 90 days of the determination that requirements are not being adequately met.

Within these policies and procedures, references to the “tribal officials’ preferred method of communication” shall mean: [PREFERRED METHOD OF COMMUNICATION].

ATTESTATIONS

The District attests that it has established Indian Policies and Procedures (IPPs) as required in section 7004 of the Impact Aid law for any children claimed who reside on eligible Indian lands. The IPPs have been adequately disseminated to the tribes and parents of children residing on eligible Indian lands. A copy of the current policies and procedures was attached to the **FY2020** Impact Aid application.

The District attests that it has provided a copy of written responses to comments, concerns and recommendations received from tribal leaders and parents of Indian children through the Indian policies and procedures consultation process and disseminated these responses to tribal leaders and parents of Indian children prior to the submission of their **FY2020** Impact Aid application.

Indian Policies and Procedures

The following Indian policies and procedures become effective upon school board approval.

Policy 1: *The District will disseminate relevant applications, evaluations, program plans, and information related to the District’s education program and activities with sufficient advance notice to allow tribes and parents of Indian children the opportunity to review and make recommendations.*

Procedure 1: The District will disseminate information and seek timely input regarding the following programs on its educational program (including, but not limited to):

OPTIONAL: Only if an “affected local education agency” in a particular year (as defined under 20 U.S.C. § 7918)

- Title I, Part A (Improving Basic Programs Operated by State and Local Educational Agencies);
- Title I, Part C (Education of Migratory Children);
- Title I, Part D (Prevention and Intervention Programs for Children and Youth Who Are Neglected, Delinquent, or At-Risk) ;
- Title II, Part A (Supporting Effective Instruction);
- Title III, Part A (English Language Acquisition, Language Enhancement, and Academic Achievement Act);

- Title IV, Part A (Student Support and Academic Enrichment Grants);
- Title IV, Part B (21st Century Community Learning Centers);
- Title V, Part B, Subpart 2 (Rural and Low-Income School Program);

OPTIONAL: If participating:

- Johnson O'Malley
- Title VI, Part A, Subpart 1 (Indian Education Formula Grants to Local Educational Agencies); and
- Title VII, (Impact Aid programs).

[District specific methods of dissemination should be developed with the parents and tribal leaders at the yearly meeting. The following paragraph is provided as an example]

The completed applications, evaluations and program planning will be made available to the local tribal officials, parents of Indian children and other interested parties one week in advance of the public hearing that is held in [November]. These hearings will be publicly advertised in the local newspaper, in the school [Business Office] and also on the school website.

Each year in [November], a public hearing will be held to allow all parents the opportunity to comment and offer suggestions on the development of the Indian Policies and Procedures (IPP's) and on any segments of the educational programs and activities.

Following the public hearing, the District will review the written minutes and focus on any issues that arise. This review will be placed on the agenda for the first scheduled meeting in November of each year. All meetings are open to the public.

Minutes from this hearing will be placed on the district website for all patrons and tribal officials to review. This will allow for ongoing dissemination of information.

All information dealing with educational programs, revenues and disbursements will be published on a [monthly] basis.

Optional: If an "affected local education agency" in a particular year (as defined under 20 U.S.C. § 7918)

In addition, representatives from the District and [Indian Education Committee] will schedule meetings with the [] Tribe of Oklahoma to seek input.

Policy 2: *The District will provide an opportunity for tribal officials and parents of Indian children to provide their views on the educational programs and activities, including recommendations on the needs for their children and on how the district may help those children realize the benefits of the educational programs and activities.*

Procedure 2: Tribal officials and parents of Indian children shall have the opportunity to make recommendations and present their views during the following District events:

[District-specific opportunities should be developed with the parents and tribal leaders at the yearly meeting, as well as looking at what programs the District offers for feedback from Indian parents. The following list is provided as an example]

- Each of the monthly school board meetings during a section of time is set-aside for communications from the public;
- The annual public hearing scheduled for each [November];
- Parent involvement meetings held regularly throughout the school year which are advertised on the District website; and
- Parent and Student Surveys.

Additionally, tribal officials and parents of Indian children are welcome to schedule time with district principals to discuss needs of building-level programs.

Policy 3: *The District will annually assess the extent to which Indian children participate on an equal basis with non-Indian children in the district's educational programs and activities.*

Procedure 3: The District will take the following measures to annually assess the extent to which Indian children participate on an equal basis with non-Indian children in the District's education program and activities:

- A. Monitor Indian student participation in all academic and co-curricular activities.
- B. Review school data to assess the extent of Indian children's participation in the District's educational programs on an equal basis.

Such assessments will be performed by [Date] and will be overseen by the [District Office or Representative]. Additionally, in relation to the measures assessed above, the District will:

- C. Share the assessment of district funding, Indian student participation, related academic achievements and other related data with the parents of Indian children and tribal officials by via [the tribal officials' preferred method of communication and posting such data on the District website];
- D. Allow parents of Indian children, tribal officials and other interested parties to express their views on participation through the methods outline in Procedure 2; and
- E. Provide copies of annual reports to tribal officials via the tribal officials' preferred method of communication.

Policy 4: *The District will modify the IPPs if necessary based upon the results of any assessment or input described in this document.*

Procedure 4: [District specific modification requirements should be developed with the parents and tribal leaders at the yearly meeting. The following paragraph is provided as an example]

During the organization meeting of the [Indian Education Committee], the Indian Policies and Procedures will be reviewed and revised if necessary. Once this had happened, the

document will be forwarded to the Board of Education as well as the tribal officials and parents of Indian children for review and consideration.

The District will actively consult with tribal officials[, initiated through the Tribal Education Director,] and parents of American Indian children in the planning and development of educational programs detailed in Procedure 1. This is done during the annual public hearing in November as well as parent involvement meetings held for other federal programs mentioned in Policy 1.

If necessary, the [Indian Education Committee] may suggest revisions at other times of the year as appropriate. Any updates will be sent to parents of Indian children and tribal officials within 14 days of adoption by the Board of Education

Policy 5: *The District will respond at least annually in writing to comments and recommendations made by tribes or parents of Indian children and disseminate the responses to the tribe and parents of Indian children prior to the submission of the IPPs by the District.*

Procedure 5: The Superintendent or designee will at least annually respond in writing to comments and recommendations made by the [relevant District Department, i.e., Indian Education Committee], tribal officials, or parents of Indian children and disseminate the responses to all parties by (mail, email, posting at tribal offices. etc.) prior to the submission of the IPPs by the District.

Policy 6: *The District will provide a copy of the IPPs annually to the affected tribe or tribes.*

Procedure 6: The District will annually provide a copy of the current Indian Policies and Procedures to designated tribal officials if an “affected local education agency and [] Tribe of Oklahoma via the tribal officials’ preferred method of communication. The current Indian Policies and Procedures will also be placed on the District website and be readily available at the District office to all interested parties.

Approved by:

Board President

Date

Superintendent

Date

IPP Committee Representative

Date

OAKS MISSION PUBLIC SCHOOLS
AIM Program Written Plan

Student Information

Name: _____
Grade: _____ School Site: _____
Address: _____
Phone: _____
Email: _____

Academic Plan

Amount of elective credit to be earned: _____

Educational objectives:

Method of assessment:

Participation Dates: _____ to _____

Participation Times: _____ to _____

Which class period(s) will student be off campus? _____

AIM Program Site

Name: _____
Address: _____
Phone: _____
Email: _____
Supervisor: _____

Anticipated experience (duties to be performed, tasks to be observed, etc.)

AIM Program Site agrees to participate in this educational program authorized by the Apprenticeships, Internships, and Mentorships (AIM) Act of 2016. By agreeing to this participation, the AIM Program Site specifically agrees to:

- properly supervise the student while the student is at the site
- engage in reasonably accepted health and safety practices while the student is present
- provide the student with an educational experience consistent with the information contained in the Academic Plan section above
- refrain (at all times) from discrimination on the basis of race, color, sex, pregnancy, gender, gender expression or identity, national origin, religion, disability, veteran status, sexual orientation, age or genetic information
- not displace paid workers with student participants
- contact the school liaison (NAME/CONTACT #) promptly as needed

Parent / Guardian Information

Name: _____
 Address: _____
 Phone: _____

- I understand that my student's participation in this program is completely voluntary and that my student is entitled to receive academic credit for taking courses on campus instead of participating in the AIM Program. I believe my student will benefit from the program and authorize my student to participate in the program.
- I understand that participation in this program is voluntary and I must assume responsibility for my student's transportation to and from the AIM Program site. I anticipate that transportation will occur in the following manner:

Agreement

I have reviewed this Plan and am in agreement with its content.

_____ Student Signature	_____ Date
_____ Parent/Guardian Signature	_____ Date
_____ Site Representative Signature	_____ Date

School Representative Signature

Date

OAKS MISSION PUBLIC SCHOOLS
Citizen's Request for Reconsideration of Library / Media Materials

Name: _____ Phone No. _____

Address: _____

Complainant represents _____ Him/herself _____ Others _____

Please check type of material:

☐ Book	☐ Film	☐ Record
☐ Periodical	☐ Filmstrip	☐ Kit
☐ Pamphlet	☐ Cassette	☐ Other

IF PRINTED MATERIAL:

Title: _____

Author: _____

Publisher: _____

IF OTHER MATERIAL:

Title: _____

Producer: _____

IDENTIFY: (Please attach additional pages if needed)

1. To what in the material do you object? (Please be specific, cite pages, frames in a filmstrip, film sequence, etc.)

2. Why do you object to this material?

3. What do you believe is the theme or purpose of this material?

4. If the objection is about a book, have you read the entire book? _____
If about other material, have you either viewed or listened to the entire piece? _____

5. What action do you recommend that the school take on this material?

6. In its place, what material do you recommend that would provide adequate information on the subject?

Signature

Date

OAKS MISSION PUBLIC SCHOOLS
Notification of Possible Retention / Possible Failure of a Course

TO: _____
[Name of Parent]

FROM: _____
[Name of Administrator or Teacher]

RE: _____
[Name of Student]

DATE: _____

[Check the following items, as appropriate]:

_____ This is to advise you that the above-named student is in danger of being retained in his/her current grade because his/her performance is insufficient.
PLEASE CONTACT ME AS SOON AS POSSIBLE TO DISCUSS THIS ISSUE.

_____ This is to advise you that the above-named student is in danger of being retained in his/her current grade because his/her performance on reading sufficiency tests has demonstrated a reading deficiency.
PLEASE CONTACT ME AS SOON AS POSSIBLE TO DISCUSS THIS ISSUE.

_____ This is to advise you that the above-named student is in danger of failing the following course: _____.
PLEASE CONTACT ME AS SOON AS POSSIBLE TO DISCUSS THIS ISSUE.

OAKS MISSION PUBLIC SCHOOLS
Parent/Guardian Request for “Opting Out” of State Mandated Testing

I have reviewed a copy of the district’s policy regarding participation in state mandated testing. I understand that if too few students participate in the exams administered under the Oklahoma Schools Testing Program the district may face sanctions, including receiving an “F” under the school grading system. I also understand that my student may be adversely affected on an individual basis, including being retained in 3rd grade, having difficulty obtaining a driver’s license or being unable to receive a standard diploma. I understand that the law and the Oklahoma State Department of Education do not recognize any right to “opt out” of standardized testing, and that the school district discourages this practice.

I request that my child not participate in the following state mandated exams:

3rd Grade

- ☐ Reading
- ☐ Math

4th Grade

- ☐ Reading
- ☐ Math

5th Grade

- ☐ Reading
- ☐ Math
- ☐ Social Studies
- ☐ Science
- ☐ Writing

6th Grade

- ☐ Reading
- ☐ Math

7th Grade

- ☐ Reading
- ☐ Math
- ☐ Geography

8th Grade

- ☐ Reading
- ☐ Math
- ☐ US History
- ☐ Science
- ☐ Writing

High School Credit

- ☐ Algebra I EOI
- ☐ Algebra II EOI
- ☐ Geometry EOI
- ☐ Biology I EOI
- ☐ English II EOI
- ☐ English III EOI
- ☐ US History EOI

All Grades

- ☐ Separate /
stand alone
try out exams

I understand the consequences of this decision for my student and the district and make this request against the advice of the district.

Student’s Legal Name (please print): _____

School Site: _____

Student’s Grade: _____ Student’s ID Number: _____

Parent/Guardian Name (please print): _____

Parent/Guardian Signature: _____

Date: _____

District Use Only:

Date request received: _____

Date information verified with the parent/guardian: _____

Employee name: _____ Title: _____

INDEMNIFICATION AGREEMENT

TO: _____
(Administrator) (School)

I am the parent, guardian or legal custodian with legal custody of _____, a minor student attending Oaks Mission Public Schools (the “District”). I hereby give my consent and authorize the district to release my student to attend the following released time course during the 2024-2025 school year.

_____ [Course Name]
_____ [RTC Provider Name and address]

I/We hereby indemnify the District and hold it harmless with regard to any liability arising from conduct that does not occur on District property under the control or supervision of the District.

This Agreement is made and executed this ____ day of _____, 20__.

Parent/Guardian

Parent/Guardian

Subscribed and sworn to before me this ____ day of _____, 2024.

Notary Public

My Commission Expires: _____

_____ (RTC Provider Name) hereby indemnifies the District and holds it harmless with regard to any liability arising from conduct that does not occur on District property under the control or supervision of the District, and _____ (RTC Provider Name) maintains adequate insurance for this purpose.

Name/Title
of the Individual Signing for and on
behalf of RTC course provider

Subscribed and sworn to before me this ____ day of _____, 2024.

Notary Public

My Commission Expires: _____